

# Mobile Phones Policy

## Purpose

To explain to our school community Roslyn Primary School's policy requirements, and expectations regarding the safe and appropriate use of personal mobile devices by students, at school or during school activities.

## Scope

This policy applies to:

1. All students at Roslyn Primary School and,
2. All personal mobile devices that have not been approved by Roslyn Primary School/classroom teachers for the purpose of carrying out and engaging in the teaching and learning of the curriculum.

## Definition

**A mobile phone** is a telephone with access to a cellular (telecommunication) system, with or without a physical connection to a network. For the purpose of this policy, the term 'mobile phone' will refer to mobile phones and any other device with may connect to, or have a similar functionality to a mobile phone such as smart watches.

## Policy

Roslyn Primary School understands that students may bring a personal mobile phone to school, particularly if they are travelling independently to and from school.

At Roslyn Primary School:

- Students who choose to bring mobile phones to school must have them switched off and securely stored during school hours
- Exceptions to this policy may be applied if certain conditions are met (see below for further information)
- When emergencies occur, parents or carers should reach their child by calling the school's office.

## Personal mobile device use

In accordance with the Department's [Mobile Phones Policy](#) issued by the Minister for Education, personal mobile phones must not be used at Roslyn Primary School during school hours, including lunchtime and recess, unless an exception has been granted.

Where a student has been granted an exception, the student must use their mobile phone for the purpose for which the exception was granted, and in a safe, ethical and responsible manner.

## Secure Storage

Mobile phones owned by students at Roslyn Primary School are considered valuable items and are brought to school at the owner's (student's or parent/carer's) risk. Students are encouraged not to bring a mobile phone to school unless there is a compelling reason to do so. Please note that Roslyn Primary School does not have accident insurance for accidental property damage or theft. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items. Refer to the Department's [Personal Goods](#) policy.

Where students bring a mobile phone to school, Roslyn Primary School will provide secure storage. Secure storage is storage that cannot be readily accessed by those without permission to do so. At Roslyn Primary School students are required to store their phones at the school office each morning to be securely stored in our lockable facilities.

### Enforcement

Students who use their personal mobile phones inappropriately at Roslyn Primary School may be issued with consequences consistent with our school's existing 'Student Wellbeing and Engagement Policy'.

At Roslyn Primary School inappropriate use of mobile phones is **any use during school hours**, unless an exception has been granted, and particularly use of a mobile phone:

- in any way that disrupts the learning of others
- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission
- to capture video or images in the school toilets
- during assessments

### Camps and excursions

Exceptions to the policy:

- may be applied during school hours if certain conditions are met, specifically,
  - Health and wellbeing-related exceptions; and
  - Exceptions related to managing risk when students are offsite.
- can be granted by the principal, or by the teacher for that class, in accordance with the Department's [Mobile Phones Policy](#).

The three categories of exceptions allowed under the Department's [Mobile Phones Policy](#) are:

#### 1. Learning-related exceptions

Specific exception	Documentation
For specific learning activities (class-based exception)	Unit of work, learning sequence
For students for whom a reasonable adjustment to a learning program is needed because of a disability or learning difficulty	Individual Learning Improvement Plan

#### 2. Health and wellbeing-related exceptions

Specific exception	Documentation
Students with a health condition	Student Health Support Plan

Where an exception is granted, the student can only use the mobile phone for the purpose for which it was granted.

### **Camps and excursions**

In most circumstances, students will not be allowed to bring their personal mobile device on overnight school camps or excursions. Roslyn Primary School will provide students and their parents and carers with information about items that can be brought to special activities and events.

### **Exclusions**

This policy does not apply to;

- Out-of-school-hours events
- Travelling to and from school
- Wearable devices
- iPads and all other personal devices

### **Further information and resources**

- Digital Technologies Policy
- Student Wellbeing and Engagement Policy
- School Policy and Advisory Guide: [Students Using Mobile Phones](#)
- School Policy and Advisory Guide: [Ban, Search and Seize Harmful Items](#)
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### **Review Cycle**

This policy was last updated on 22/11/19 and is scheduled for review in November, 2022.