

Dear Parent/Guardian,

Roslyn Primary School is looking forward to another great year of teaching and learning and would like to advise you of Roslyn Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide outstanding teaching and learning opportunities for your children.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

**Mary Hutchison**  
Principal  
President

**Ryan Winchester**  
Roslyn Primary School Council

## Curriculum Contributions 2024 3 - 6

Voluntary Curriculum Contributions may be made directly to  
Roslyn Primary School at the beginning and throughout 2024.

| <b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum   | Amount         |
|---|----------------|
| Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>Art – paint, craft paper, canvas, glitter, craft materials, glue &amp; clay - \$15</li> <li>STEAM – Enquiry Tasks - \$15</li> <li>Classroom specific – coloured paper, laminating pouches - \$20</li> </ul> | \$50           |
| Online Subscriptions <ul style="list-style-type: none"> <li>Essential Literacy &amp; Essential Numeracy Assessment \$15</li> <li>Seesaw - \$8</li> <li>Sound Waves - \$5</li> </ul>   | \$28           |
| Printing and photocopying of worksheets and learning materials  | \$11           |
| <b>Sub Total – Curriculum Contributions</b>   | <b>\$89.00</b> |
| <b>Other Contributions</b> - for non-curriculum items and activities  | <b>Amount</b>  |
| School Sports Victoria membership   | \$ 3           |
| Student wellbeing programs – Resilience Program   | \$ 14          |
| Student First Aid supplies  | \$ 5           |
| Compass Communications  | \$ 5           |
| School grounds maintenance and improvements   | \$ 10          |
| Playground upgrade  | \$ 10          |
| <b>Sub Total – Other Contributions</b>  | <b>\$ 47</b>   |
| <b>Total Amount for Curriculum &amp; Other Contributions</b>  | <b>\$136</b>   |

### **Educational items for students to own**

Please refer to booklist below

### **Extra-Curricular Items and Activities**

Roslyn Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Please note that the extra-curricular items and activities listed below are a guide only from previous year's excursions & incursions. Parents will be provided associated costs and information six weeks prior to the event happening.

## **Financial Support for Families**

Roslyn Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- State Schools Relief - may cover the cost of new school uniforms, shoes, books and more for disadvantaged students. State Schools Relief only responds to requests from school principals, assistant principals or welfare coordinators. Parents or Carers who require assistance need to make an appointment with the school to discuss their situation.
- Local community supports – may assist with covering certain costs.
- CSEF - provides payments for eligible students to attend camps, sports and excursions. Families holding a valid means-tested concession card or temporary foster parents are eligible to apply and a special consideration category also exists.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Belinda Downie – Business Manager

Ph: 03 5243 3538 | Email: [roslyn.ps@education.vic.gov.au](mailto:roslyn.ps@education.vic.gov.au)



### **Payment methods**

#### **Student Bookpacks – Directly online with Winc**

For the 2024 school year, Roslyn Primary School Council has approved the Student Book packs to be managed by Winc. Book packs will be sent directly to your house.

#### **Curriculum Contributions/Other Contributions/Extra-Curricular Items and Activities –**

Can be paid with your book pack through Winc Directly to Roslyn Primary School using either Compass Pay, B-Pay and EFTPOS

#### **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

### **Essential Items and Resources Ordering Instructions**

Roslyn Primary School will be using an **online only** ordering systems for our 2024 booklists with our stationery supplier WINC

Orders will be delivered directly to your house.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



**2024 Requirements List for Year 5**  
**Your Access Key: 7UY5Z**

## Please order online at [wincschools.com.au](https://wincschools.com.au)

At Winc we want your child to have a strong start to the new school year, which is why we have worked with your school to make Back to School hassle free.

### Ordering made simple.

We've made it quick and easy to order your child's new year requirements. Simply visit **wincschools.com.au** and follow these four steps.

1. Search for your school, Roslyn Primary School, Belmont, VIC and enter your school access key 7UY5Z if required.
2. Complete the student's details and select Year 5.
3. Review your requirements list and make changes if required.  
*Please note:* some list items have been denoted by your school as a prerequisite for the subject or year.
4. Proceed to checkout.  
*Please note:* For home deliveries only, if you have more than one student at the same school, please repeat the above steps.

Once completed, an order confirmation will be sent to your email address.

Please note: Any technology items you order may be sent separately.

### Deadlines and delivery information.

#### Home delivery:

##### Delivery Fees:

Free Delivery: for orders placed on or before 8 December 2023;  
\$10.95 delivery: for orders placed after 8 December 2023.

#### Australia Post

Orders are delivered via Australia Post's eParcel service. As soon as your order is dispatched an email will be sent to let you know the Australia Post tracking ID Number. Your order can be tracked at [auspost.com.au](https://auspost.com.au).

Note: PO Box addresses are not accepted by Australia Post.

### Payment methods accepted



### Have a question?

For assistance with your order, returns and refunds and delivery information, or for a general enquiry, please visit [wincschools.com.au/helpcentre](https://wincschools.com.au/helpcentre)

*To view our full terms and conditions, please visit [wincschools.com.au/termsandconditions](https://wincschools.com.au/termsandconditions).*



| CODE   | DESCRIPTION  | QTY | PRICE  | TOTAL |
|--|--|-----|--------|-------|
| <b>Requirements List</b>   |  |     |        |       |
| Dear Parents/Guardians, This year we have partnered with WINC to supply our school with our book packs. The booklist comprises of 3 sections: Required - These are the items the teachers have listed that need to be purchased. These items have been grouped into the Recommended Items Pack. The quantities and products are unable to be changed. Retain - These are items that your child requires but can be reused from previous years / or you have the option to buy again, either through WINC or other means. Optional - These items are not a requirement within the class. Thank you. - ART SMOCK is required an old shirt or apron is ok |  |     |        |       |
| <b>Recommended Items</b>   |  |     |        |       |
| 87261066   | Sharpie Fineline Pen Fine 0.4mm Black Each   | 2   |        |       |
| 25093455   | Winc Premium Exercise Book A4 10mm Grid 70gsm 96 Pages   | 2   |        |       |
| 85410900   | Winc Facial Tissues 2 Ply 100 Sheets Each  | 2   |        |       |
| 25093464   | Winc Premium Exercise Book A4 8mm Ruled Red Margin 70gsm 96 Pages  | 4   |        |       |
| 25090934   | Winc Megaspaces Scrapbook 335x245mm 100gsm Plain 64 Pages  | 4   |        |       |
| 25091169   | Winc Manilla Document Wallet 30mm Gusset Foolscap Red Each   | 1   |        |       |
| 25091158   | Winc Manilla Document Wallet 30mm Gusset Foolscap Blue   | 1   |        |       |
| 18892646   | Artline 200 Fineline Pen 0.4mm Tip Black   | 1   |        |       |
| 86552389   | Sharpie Permanent Marker Fine 1.0mm Black  | 1   |        |       |
| 25009401   | Staedtler Ice Colour Ballpoint Pen Medium 1.0mm Purple Each  | 2   |        |       |
| 18894995   | Faber-Castell 1111 Matt Graphite Lead Pencil HB  | 5   |        |       |
| 18960576   | PaperMate Inkjoy Capped Ballpoint Pen Medium 1.0mm Black Each  | 2   |        |       |
| 25067182   | Faber Castell Textliner Ice Highlighter Assorted Wallet 4  | 1   |        |       |
| 18960577   | PaperMate Inkjoy Capped Ballpoint Pen Medium 1.0mm Blue Each   | 4   |        |       |
| 18960578   | PaperMate Inkjoy Capped Ballpoint Pen Medium 1.0mm Red Each  | 2   |        |       |
| 86515086   | Bostik Glue Stik 35g   | 2   |        |       |
| 27633000   | Winc Eraser PVC-Free Standard Office 60 x 21 x 10 mm Each  | 2   |        |       |
| 53097002   | Artline 70 Permanent Marker Bullet 1.5mm Black   | 1   |        |       |
|  | <b>ART</b>   |     |        |       |
| 25195374   | Spirax 323 Project Book Super Size 12mm 80gsm 64 Pages   | 2   |        |       |
| 25090928   | Winc Minispaces Scrapbook 167x245mm 100gsm Plain 64 Pages  | 3   |        |       |
| 25092959   | Victory A4 Reinforced Loose Leaf Paper 8mm Ruled Pack 50   | 1   |        |       |
| 53001002   | Winc Whiteboard Marker Bullet 1.5-3.0mm Black Each   | 1   |        |       |
| 25090966   | Faber-Castell Connector Pens Assorted Colours Pack 12<br>(Optional Item - excluded from Total)<br>Retain/Buy           | 1   | \$3.95 |       |
| 18894989   | Westcott Student Antimicrobial Scissors 6 Inch Assorted Colours<br>(Optional Item - excluded from Total)<br>Retain/Buy | 1   | \$1.69 |       |
| 10005235   | Maped Shaker Pencil Sharpener 2 Hole Assorted Each<br>(Optional Item - excluded from Total)<br>Retain/Buy              | 1   | \$0.78 |       |
| 25093640   | Winc Unpolished Wooden Ruler 30cm cm/mm<br>(Optional Item - excluded from Total)                                       | 1   | \$0.52 |       |

Please order online at [wincschools.com.au](http://wincschools.com.au)

**winc.**



**2024 Requirements List for Year 5**  
**Your Access Key: 7UY5Z**

| CODE                            | DESCRIPTION   | QTY | PRICE   | TOTAL                 |
|---------------------------------|---|-----|---------|-----------------------|
|                                 | <i>Retain/Buy</i>   |     |         |                       |
| 25093524                        | Winc Tartan Pencil Case 2 Zip Pouch 375x264mm<br><i>(Optional Item - excluded from Total)</i>                             | 1   | \$2.54  |                       |
|                                 | <i>Retain/Buy</i>   |     |         |                       |
| 25133140                        | Micador Coloured Pencils Pack Of 12<br><i>(Optional Item - excluded from Total)</i>                                       | 1   | \$2.27  |                       |
|                                 | <i>Retain/Buy</i>   |     |         |                       |
| 25094369                        | Elizabeth Richards Plastic Book And Storage Tub 100 x 267 x 190mm<br>Blue<br><i>(Optional Item - excluded from Total)</i> | 1   | \$9.38  |                       |
|                                 | <i>Retain from previous year</i>  |     |         |                       |
|                                 |   |     |         | <b>Total: \$57.52</b> |
| <b>Curriculum Contributions</b> |   |     |         |                       |
| 25202243                        | LV Classroom Supplies   | 1   | \$20.00 | \$20.00               |
| 25202249                        | LV Art  | 1   | \$15.00 | \$15.00               |
| 25202250                        | LV STEAM  | 1   | \$15.00 | \$15.00               |
| 25202247                        | LV Essential Literacy and Essential Numeracy Assessment   | 1   | \$15.00 | \$15.00               |
| 25202248                        | LV Seesaw   | 1   | \$8.00  | \$8.00                |
| 25202245                        | LV Printing and Photocopying  | 1   | \$11.00 | \$11.00               |
| 25202246                        | LV Soundwaves   | 1   | \$5.00  | \$5.00                |
|                                 |   |     |         | <b>Total: \$89.00</b> |

